

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1442509

**Vendor Name:** Yankee Book Peddler, Inc

**Check Details:**

**Check Number:** E0106430

**Check Amount:** \$ 8,279.04

**Check Date:** 3/18/2025

**Invoice Details:**

**Invoice Number:** 334046

**Invoice Date:** 2/27/2025

**PO Number:** B0002345

**Voucher Number:** V0876025

**Document Type:** AP Invoice

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**Document Below**

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NUMBER**

334046

1070

PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: ATTN: LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599**3/7/25 BO # 2345**

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER	CUSTOMER NUMBER	
2/27/25	net 30	3/29/25					EBOOK ORDERS	1256-50	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
GALE GVRL /NR									
1	/NR	9781851098743			DS	283.64	.0%	283.64	283.64
EA	ENCYCLOPEDIA OF THE JEWISH DIASPORA: ORIGINS,				3 VOLS.				

1	* Service fee added, short or no discount	Original	403-16		Sub Total	283.64
TOTQTY	from publisher	Freight Surcharge	.00	GST/Tax	Total US\$	283.64

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 2345 Yankee Book Peddler Invoice 334046**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, Mar 7, 2025 at 03:45 PM UTC

CC:

BCC:

BO # 2345 Yankee Book Peddler Invoice 334046

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 334046.pdf

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1442509

**Vendor Name:** Yankee Book Peddler, Inc

**Check Details:**

**Check Number:** E0106430

**Check Amount:** \$ 8,279.04

**Check Date:** 3/18/2025

**Invoice Details:**

**Invoice Number:** 334045

**Invoice Date:** 2/27/2025

**PO Number:** B0002345

**Voucher Number:** V0876026

**Document Type:** AP Invoice

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334045

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PAGE 1

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425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

3/7/25 BO # 2345

INVOICE DATE		TERMS		DUE DATE						CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
2/27/25		net 30		3/29/25						EBOOK ORDERS			1256-50	
QUANTITY	PURCHASE ORDER #			AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT		
	JSTOR													
1				CASSUTO,	9780691256610			LB	68.25	.0%	68.25	68.25		
UU	ACADEMIC WRITING AS IF READERS MATTER.													
1	/NR				9780822373261			GN	147.58	.0%	147.58	147.58		
UU	CRUMPLED PAPER BOAT: EXPERIMENTS IN ETHNOGRAPH													
1				KAMARCK,	9780815740735			P	54.00	.0%	54.00	54.00		
UU	LIES THAT KILL: A CITIZEN'S GUIDE TO													
1	/NR				9781452970677			GN	225.00	.0%	225.00	225.00		
UU	NAKED FIELDNOTES: A ROUGH GUIDE TO ETHNOGRAPHI													
1	/NR				9781478009160			GN	151.80	.0%	151.80	151.80		
UU	WRITING ANTHROPOLOGY: ESSAYS ON CRAFT &													
1					9780253019646			DS	14.99	.0%	14.99	14.99		
UU	WRITING JEWISH CULTURE: PARADOXES IN ETHNOGRAP													

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 2345 Yankee Book Peddler Invoice 334045**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, Mar 7, 2025 at 03:46 PM UTC

CC:

BCC:

BO # 2345 Yankee Book Peddler Invoice 334045

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 334045.pdf





**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1442509

**Vendor Name:** Yankee Book Peddler, Inc

**Check Details:**

**Check Number:** E0106430

**Check Amount:** \$ 8,279.04

**Check Date:** 3/18/2025

**Invoice Details:**

**Invoice Number:** 330901

**Invoice Date:** 2/24/2025

**PO Number:** B0002345

**Voucher Number:** V0876028

**Document Type:** AP Invoice

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NUMBER****330901**

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GLEN ELLYN, IL 60137 6599SHIP COLLEGE OF DUPAGE  
TO: LIBRARY SCR 2034  
Attn: LARISA L. MILLER  
PRINT ACQUISITIONS  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599**3/7/25 BO # 2345**

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER		CUSTOMER NUMBER		
2/24/25	net 30	3/26/25				RUSH DROPSHIP		1256-02		
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			DE GOLDI, 1536232823			PZ	18.99	10.0%	17.09	17.09
EDDY, EDDY.										
1			TABOR, CO 0062977040			PZ	5.99	10.0%	5.39	5.39
FOX VERSUS WINTER.										
1			DEVENEY, 1250358795			BURT-NICH GV	20.00	10.0%	18.00	18.00
MESSI: LIFE LESSONS FROM A LEGEND.										
1			SAYESKI, 1538170248			LC	35.00	10.0%	31.50	31.50
UNRAVELING DYSLEXIA: A GUIDE FOR TEACHERS AND										
1			DYCKMAN, 1665930446			PZ	17.99	10.0%	16.19	16.19
VACATION: THREE-AND-A-HALF STORIES.										
*****										
Rush Shipment										
Books Shipped Separately										
*****										
YBP is pleased to offer the option to receive this invoice by email. Print books will still ship with a hardcopy invoice. Please contact your Customer Service Bibliographer for more information.										

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330901

PAGE 2

SHIP COLLEGE OF DUPAGE  
TO: LIBRARY SCR 2034  
Attn: LARISA L. MILLER  
PRINT ACQUISITIONS  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

[illegible]

5	* Service fee added,short or no discount	Original	377-52			Sub Total	88.17
TOTOTY	from publisher	Freight Surcharge	.00	GST/Tax	.00	Total US\$	88.17

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**BO # 2345 Yankee Book Peddler Invoice 330901**

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"Miller, Larisa" <millerl@cod.edu>

Fri, Mar 7, 2025 at 03:46 PM UTC

CC:

BCC:

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**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 330901.pdf

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1442509

**Vendor Name:** Yankee Book Peddler, Inc

**Check Details:**

**Check Number:** E0106430

**Check Amount:** \$ 8,279.04

**Check Date:** 3/18/2025

**Invoice Details:**

**Invoice Number:** 330940

**Invoice Date:** 2/26/2025

**PO Number:** B0002345

**Voucher Number:** V0876027

**Document Type:** AP Invoice

---

**Document Below**

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 2345 Yankee Book Peddler Invoice 330940**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, Mar 7, 2025 at 03:47 PM UTC

CC:

BCC:

BO # 2345 Yankee Book Peddler Invoice 330940

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 330940.pdf



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GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: ATTN: LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

3/7/25 BO # 2345

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
2/26/25	net 30	3/28/25					FIRM ORDER			1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			LOMAWAIMA	9780807786123			E	44.95	19.0%	36.41	36.41
	"TO REMAIN AN INDIAN": LESSONS IN DEMOCRACY FR										
1			PEPI, MIK	9781685891374		BURT-NICH	T	19.99	19.0%	16.19	16.19
	AGAINST PLATFORMS: SURVIVING DIGITAL UTOPIA.										
1			CAFFALL,	9781250353528			PS	29.00	19.0%	23.49	23.49
	ALL THE WATER IN THE WORLD: A NOVEL.										
1			REED, ADA	9781501779640			HV	39.95	19.0%	32.36	32.36
	ANIMAL PEOPLE: MORAL SUBJECTS IN THE WORK OF										
1				9781517918989		ORENIC	ND	29.95	19.0%	24.26	24.26
	ART AND ARTIFACT: MURALS FROM THE MINNEAPOLIS										
1			SHADBOLT,	9780300268294			Q	28.00	19.0%	22.68	22.68
	AS IF HUMAN: ETHICS AND ARTIFICIAL INTELLIGENC										
1			MCGRAW, E	9781985901285		BURT-NICH	SF	30.00	19.0%	24.30	24.30
	ASTRIDE: HORSES, WOMEN, AND A PARTNERSHIP THAT										
1			WILLIAMS,	9780323826853			RC	61.99	19.0%	50.21	50.21
	BASIC GERIATRIC NURSING.										
1			BADER, HI	9781779507228			PZ	9.99	19.0%	8.09	8.09
	BATMAN ADVENTURES: NIGHTWING RISING.										
1				9781479821952			GB	35.00	19.0%	28.35	28.35
	BEACH POLITICS: SOCIAL, RACIAL, AND ENVIRONMEN										
1			HETHERING	9781509554584			BD	24.95	19.0%	20.21	20.21
	BEING PHILOSOPHICAL.										
1			LAKSHMI,	9780063370647			TX	18.99	19.0%	15.38	15.38
	BEST AMERICAN FOOD AND TRAVEL WRITING 2024.										
1			CHIHAYA,	9780593594728			PN	29.00	19.0%	23.49	23.49
	BIBLIOPHOBIA: A MEMOIR.										
1			PERRY, IM	9780062977397			E	28.99	19.0%	23.48	23.48
	BLACK IN BLUES: HOW A COLOR TELLS THE STORY OF										
1			SU, MAGGI	9780063358645			PS	26.99	19.0%	21.86	21.86
	BLOB: A LOVE STORY.										

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QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1		MCCARTHY, 9780679641049			PS	27.00	19.0%	21.87	21.87	
		BLOOD MERIDIAN, OR, THE EVENING REDNESS IN THE								
1		KAUFMAN, 9781119653028			PE	20.00	19.0%	16.20	16.20	
		BLUE BOOK OF GRAMMAR AND PUNCTUATION: AN								
1		9781108747752			ML	29.99	19.0%	24.29	24.29	
		CAMBRIDGE COMPANION TO WEST SIDE STORY; ED. BY								
1		9798216185758			Z	59.95	19.0%	48.56	48.56	
		CAREERS IN LIBRARY AND INFORMATION SERVICES:								
1		OSLER, RO 9781496749482			PS	27.00	19.0%	21.87	21.87	
		CASE OF THE MISSING MAID.								
1		MART, JUD 9781951963286			TR	30.00	19.0%	24.30	24.30	
		CHICAGO IN COLOR.								
1		SWIFT, RO 9781032835518			ML	49.99	19.0%	40.49	40.49	
		CITY OF HIP-HOP: NEW YORK CITY, THE BRONX, AND								
1		9781032670492			HF	62.99	19.0%	51.02	51.02	
		CORPORATE CANCEL CULTURE AND BRAND BOYCOTTS: T								
1		WATTS, NA 9780593729038			RG	29.00	19.0%	23.49	23.49	
		DARE I SAY IT: EVERYTHING I WISH I'D KNOWN ABO								
1		UPADHYAY, 9781641294720			PR	32.00	19.0%	25.92	25.92	
		DARKMOTHERLAND.								
1		OKORAFOR, 9780063445789			PS	30.00	19.0%	24.30	24.30	
		DEATH OF THE AUTHOR: A NOVEL.								
1		MAY, ROBE 9798881801786 ORENIC			E	27.00	19.0%	21.87	21.87	
		DEBUNKING THE YULE LOG MYTH: THE DISTURBING								
1		ANDERSON, 9781804297674 ORENIC			D	39.95	19.0%	32.36	32.36	
		DISPUTING DISASTER: A SEXTET ON THE GREAT WAR.								
1		FAWCETT, 9780593500224			PS	29.00	19.0%	23.49	23.49	
		EMILY WILDE'S COMPENDIUM OF LOST TALES.								
1		PISCIONE, 9781647826420			HF	32.00	19.0%	25.92	25.92	
		EMPLOYMENT IS DEAD: HOW DISRUPTIVE TECHNOLOGIE								

\* Service fee added, short or no discount Original  
from publisher

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1			ADAMS, ED	9789814260831			AE	50.00	19.0%	40.50	40.50	
	ENCYCLOPEDIA OF THE SRI LANKAN DIASPORA; ED. B											
1			ROWELL, D	9781685891398			ORENIC	ML	19.99	19.0%	16.19	16.19
	ENDLESS REFRAIN: MEMORY, NOSTALGIA, AND THE											
1			FERLAZZO, 9781119550389				PE	37.00	19.0%	29.97	29.97	
	ESL/ELL TEACHER'S SURVIVAL GUIDE: READY-TO-USE											
1			LOUKAS, M	9781975216887			RC	72.99	.0%	72.99	72.99	
	ESSENTIAL ULTRASOUND ANATOMY.											
1			CHARLES, 9781469678788				NX	25.95	19.0%	21.02	21.02	
	FINANCIAL LEADERSHIP FOR THE ARTS: SUSTAINABLE											
1			DERRICOUR	9781009523394			CB	30.99	19.0%	25.10	25.10	
	FIVE INNOVATIONS THAT CHANGED HUMAN HISTORY:											
1			NEEL, DOU	9781538104774			ORENIC	BS	34.00	19.0%	27.54	27.54
	FOOD AND FEASTS OF THE APOSTLE PAUL: INSIDE TH											
1			FISCHER, 9781394161966				ORENIC	BJ	49.95	19.0%	40.46	40.46
	FOUR VIEWS ON FREE WILL.											
1			MEADOWS, 9780063416161				PS	17.99	19.0%	14.57	14.57	
	GIVE ME BUTTERFLIES: A NOVEL.											
1			SMITH, AL	9780593701560			PR	28.00	19.0%	22.68	22.68	
	GLIFF: A NOVEL.											
1			DK . 9781465453587 .				G	35.00	19.0%	28.35	28.35	
	GREAT CITY MAPS.											
1			VANN, MIC	9780190602697			DS	37.99	19.0%	30.77	30.77	
	GREAT HANOI RAT HUNT: EMPIRE, DISEASE, AND											
1			CASE, NEK	9781538710500			ML	30.00	19.0%	24.30	24.30	
	HARDER I FIGHT THE MORE I LOVE YOU: A MEMOIR.											
1			BLACKWELL	9780789214812			BURT-NICH	QK	12.95	19.0%	10.49	10.49
	HEALING PLANTS: FROM ELIZABETH BLACKWELL'S											
1			EVISON, J	9780593473542			PS	28.00	19.0%	22.68	22.68	
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1			D'AMATO, 9783868287820			TR	45.00	19.0%	36.45	36.45
	HERE/STILL/NOW: PAUL D'AMATO.									
1			PEIFER, D 9780197539668 ORENIC			D	34.99	19.0%	28.34	28.34
	HITLER'S DESERTERS: BREAKING RANKS WITH THE									
1			FRANKE, S 9781668065396			HV	29.99	19.0%	24.29	24.29
	HOUSE OF MY MOTHER: A DAUGHTER'S QUEST FOR									
1			GAYFORD, 9780500027424 ORENIC			ND	45.00	19.0%	36.45	36.45
	HOW PAINTING HAPPENS (AND WHY IT MATTERS).									
1			BARKER, L 9783031552960 BURT-NICH			QM	64.99	19.0%	52.64	52.64
	HOW TO BUILD A HUMAN BRAIN.									
1			HARRIS, E 9780063353237			PS	28.99	19.0%	23.48	23.48
	HOW TO SLEEP AT NIGHT: A NOVEL.									
1			SEHEE, BA 9781639732043			PL	17.99	19.0%	14.57	14.57
	I WANT TO DIE BUT I WANT TO EAT TTEOKBOKKI:									
1			9781032111773			RC	84.99	.0%	84.99	84.99
	IMAGING IN CRITICAL CARE MEDICINE; ED. BY ANIR									
1			TAN, SUE 9780063267619			PR	32.00	19.0%	25.92	25.92
	IMMORTAL.									
1			TIPTON, S 9781538197059			BR	29.00	19.0%	23.49	23.49
	IN AND OUT OF CHURCH: THE MORAL ARC OF SPIRITU									
1			UNDERHILL 9780063357631			PS	28.00	19.0%	22.68	22.68
	IN-BETWEEN BOOKSTORE: A NOVEL.									
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	INTRODUCTION TO SEVERE STORMS AND HAZARDOUS									
1			MALICI, A 9780367257620			DS	26.99	19.0%	21.86	21.86
	INTRODUCTION TO THE ISRAELI-PALESTINIAN CONFLI									
1			SAUER, HA 9781668031933 ORENIC			BJ	27.99	19.0%	22.67	22.67
	INVENTION OF GOOD AND EVIL: A WORLD HISTORY OF									
1			GOODMAN, 9780593730089			PS	28.99	19.0%	23.48	23.48
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1			TURECKI, 9780063374362			BF	28.99	19.0%	23.48	23.48
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1			JOHNSON, 9780252088308	ORENIC		ML	29.95	19.0%	24.26	24.26
	JAZZ RADIO AMERICA.									
1			BOUM. 9782925114307			PN	22.95	19.0%	18.59	18.59
	JELLYFISH; TRANS. BY ROBIN LANG.									
1			MEYEROWIT 9780500297896			TR	27.95	19.0%	22.64	22.64
	JOEL MEYEROWITZ: A QUESTION OF COLOR.									
1			RAO, KRIT 9780063349186			PS	30.00	19.0%	24.30	24.30
	LEGEND OF MENEKA: BOOK ONE OF THE DIVINE DANCE									
1			GONZALES, 9781538192351			Z	38.00	19.0%	30.78	30.78
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1			HURSTON, 9780063161009			PS	28.99	19.0%	23.48	23.48
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1			GADOTTI, 9781350301870	ORENIC		DS	115.00	19.0%	93.15	93.15
	LIVING AND DYING IN MESOPOTAMIA.									
1			YANG, JAN 9780778310679			PR	28.99	19.0%	23.48	23.48
	LOTUS SHOES.									
1			WHITE, ED 9781639733729			PS	27.99	19.0%	22.67	22.67
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1			LIEBERMAN 9780231208109			QH	27.95	19.0%	22.64	22.64
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1			BROOKS, G 9780593653982			CT	28.00	19.0%	22.68	22.68
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1			LEE, STAN 9781302946135			PZ	15.99	19.0%	12.95	12.95
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1			HOOVER, S	9781668010136		HQ	29.99	19.0%	24.29	24.29
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1			HASLETT, 9780316574716			PS	29.00	19.0%	23.49	23.49
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1			LANDRY, M	9781503641570		TC	32.00	19.0%	25.92	25.92
	MOUNTAIN BATTERY: THE ALPS, WATER, AND POWER I									
1			CARLIN, P	9780385546942 .		ML	32.00	19.0%	25.92	25.92
	NAME OF THIS BAND IS R.E.M: A BIOGRAPHY.									
1			PHILLIPS-	9781647125288		HD	29.95	19.0%	24.26	24.26
	NANNIE HELEN BURROUGHS: A TOWER OF STRENGTH IN									
1				9781350406667 ORENIC		BL	90.00	19.0%	72.90	72.90
	NEW RELIGIOUS MOVEMENTS IN NORTH AMERICA: AN									
1			ALFANO, M	9781009417372		B	22.00	19.0%	17.82	17.82
	NIETZSCHE ON VIRTUE.									
1			HONECK, M	9781469680972		E	29.95	19.0%	24.26	24.26
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1			MURDOCH, 9780063383456			PR	32.00	19.0%	25.92	25.92
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1			BURKE, AL	9780593537084		PS	29.00	19.0%	23.49	23.49
	NOTE.									
1			BARKER, S	9780593718292		PR	29.00	19.0%	23.49	23.49
	OLD SOUL: A NOVEL.									
1			STEVES, R	9781641716437		G	30.00	19.0%	24.30	24.30
	ON THE HIPPIE TRAIL: ISTANBUL TO KATHMANDU AND									
1			BAGHERNEJ	9781642503333		TX	30.99	19.0%	25.10	25.10
	OTAKU FOOD!: JAPANESE SOUL FOOD INSPIRED BY AN									
1			YORDANOV, 9781503636422 ORENIC			F	70.00	19.0%	56.70	56.70
	OUR COMRADES IN HAVANA: CUBA, THE SOVIET UNION									
1				9781718222205 BURT-NICH		GV	24.95	19.0%	20.21	20.21
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1			TUROW, SC	9781538706367			PS	30.00	19.0%	24.30	24.30
	PRESUMED GUILTY.										
1			ARMFIELD, 9781250344311				PR	27.99	19.0%	22.67	22.67
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1			SMITH, MA	9781538177716	BURT-NICH		GV	36.00	19.0%	29.16	29.16
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1				9781538186534	BURT-NICH		TD	36.00	19.0%	29.16	29.16
	PROVEN CLIMATE SOLUTIONS: LEADING VOICES ON HO										
1			PAPP, JEF	9780323832922			RC	86.99	19.0%	70.46	70.46
	QUALITY MANAGEMENT IN THE IMAGING SCIENCES.										
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1			ADAMS, JO	9781685890995	BURT-NICH		QL	32.50	19.0%	26.33	26.33
	RAT CITY: OVERCROWDING AND URBAN DERANGEMENT I										
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1			TUCK, LIL	9781324095729			PS	24.99	19.0%	20.24	20.24
	REST IS MEMORY: A NOVEL.										
1				9781509562923			B	12.95	19.0%	10.49	10.49
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1				9781835290460			DS	25.99	19.0%	21.05	21.05
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1			KROUSE, E	9781250240330		PS	26.99	19.0%	21.86	21.86
	SAVE ME, STRANGER: STORIES.									
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1			MACKAY, A	9780593875582		PR	30.00	19.0%	24.30	24.30
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1			SUZUKI, I	9781804293300	ORENIC	PL	19.95	19.0%	16.16	16.16
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1			KUREISHI,	9780063360501		PR	28.00	19.0%	22.68	22.68
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	SHIELDED: HOW THE POLICE BECAME UNTOUCHABLE.									
1			KOE, AMAN	9780063355064		PR	28.00	19.0%	22.68	22.68
	SISTER SNAKE: A NOVEL.									
1			SKREBNESK	9780847865536		TR	150.00	19.0%	121.50	121.50
	SKREBNESKI DOCUMENTED: 1948-2018.									
1			CHILDS, D	9781958417300		TP	32.00	19.0%	25.92	25.92
	SLOW DRINKS.									
1			SHARONE,	9780190239244		HD	29.95	19.0%	24.26	24.26
	STIGMA TRAP: COLLEGE-EDUCATED, EXPERIENCED, AN									
1			RICCARDI,	9780197614488	ORENIC	ML	34.99	19.0%	28.34	28.34
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1			HUI, ANDR	9780691243320		Z	29.95	19.0%	24.26	24.26
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1			VALOSIK,	9781324093046	BURT-NICH	GV	28.99	19.0%	23.48	23.48
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1			BROWNE, D	9780306827631	ORENIC	ML	32.50	19.0%	26.33	26.33
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1			KISNER, C	9781719640473			RM	111.95	19.0%	90.68	90.68
	THERAPEUTIC EXERCISE: FOUNDATIONS AND TECHNIQU										
1			SOFFER, J	9780593851265			PS	29.00	19.0%	23.49	23.49
	THIS IS A LOVE STORY: A NOVEL.										
1			TYLER, AN	9780593803486			PS	27.00	19.0%	21.87	21.87
	THREE DAYS IN JUNE.										
1	/ID		ISHIDA, S	9781421580364			PN	12.99	19.0%	10.52	10.52
	TOKYO GHOUL: 1; TRANS. BY JOE YAMAZAKI. 1										
1			MCCABE, D	9781684751839		BURT-NICH	QH	22.95	19.0%	18.59	18.59
	TURNING STONES: DISCOVERING THE LIFE OF WATER.										
1				9780323937283			RB	146.99	19.0%	119.06	119.06
	UNDERSTANDING PATHOPHYSIOLOGY; ED. BY SUE E.										
1			CLEMMONS, 9781941813485	ORENIC			E	29.95	.0%	29.95	29.95
	UNREPENTANT DAKOTA WOMAN: ANGELIQUE RENVILLE A										
1			FEITO, VI	9781631498633			PS	24.99	19.0%	20.24	20.24
	VICTORIAN PSYCHO: A NOVEL. NO UK RIGHTS.										
1			TUININGA, 9780197671764	ORENIC			F	34.99	19.0%	28.34	28.34
	WARS OF THE LORD: THE PURITAN CONQUEST OF AMER										
1			MOYES, JO	9781984879325			PS	30.00	19.0%	24.30	24.30
	WE ALL LIVE HERE.										
1			SWYLER, E	9781668049594			PS	28.99	19.0%	23.48	23.48
	WE LIVED ON THE HORIZON: A NOVEL.										
1			KWATE, NA	9781517911096			E	29.95	19.0%	24.26	24.26
	WHITE BURGERS, BLACK CASH: FAST FOOD FROM BLAC										
1			GRAYLING, 9780861547258	BURT-NICH			QB	26.95	19.0%	21.83	21.83
	WHO OWNS THE MOON?: IN DEFENCE OF HUMANITY'S										
1			FORRESTER 9781399400879	BURT-NICH			QH	28.00	19.0%	22.68	22.68
	WILD WOMAN: EMPOWERING STORIES FROM WOMEN WHO										

\* Service fee added, short or no discount Original  
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PAGE 10

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TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: ATTN: LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER			CUSTOMER NUMBER
2/26/25	net 30	3/28/25					FIRM ORDER			1256-10
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			GERDING, 9798892555678			Z	69.99*		69.99	69.99
	WINNING GRANTS: A HOW-TO-DO-IT MANUAL FOR									
1			ROSENBLUM 9780789213433			TR	60.00	19.0%	48.60	48.60
	WORLD HISTORY OF PHOTOGRAPHY.									
1			FERRELL, 9781250288226			HV	29.00	19.0%	23.49	23.49
	YOU'LL NEVER BELIEVE ME: A LIFE OF LIES, SECON									
1			SHADE, CO 9780063333949			E	29.99	19.0%	24.29	24.29
	Y2K: HOW THE 2000S BECAME EVERYTHING (ESSAYS O									
1			ROMINE, S 9780820367774			F	25.95	19.0%	21.02	21.02
	ZOMBIE MEMES OF DIXIE.									

140	* Service fee added,short or no discount	Original	356-19		Sub Total	4,255.55
TOTQTY	from publisher	Freight Surcharge	63.83	GST/Tax .00	Total US\$	4,319.38

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1442509

**Vendor Name:** Yankee Book Peddler, Inc

**Check Details:**

**Check Number:** E0106430

**Check Amount:** \$ 8,279.04

**Check Date:** 3/18/2025

**Invoice Details:**

**Invoice Number:** 335412

**Invoice Date:** 2/28/2025

**PO Number:** B0002345

**Voucher Number:** V0876020

**Document Type:** AP Invoice

---

**Document Below**

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3/7/25 BO # 2345

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER	CUSTOMER NUMBER	
2/28/25	net 30	3/30/25					EBOOK ORDERS	1256-50	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
BLOOMSBURY /NR									
1	/NR	LUHRSEN, 9781639734566			ML	191.00	.0%	191.00	191.00
UU	ENCYCLOPEDIA OF PUNK ROCK AND NEW WAVE: 1975-1								

1	* Service fee added, short or no discount	Original	416-07		Sub Total	191.00
TOTQTY	from publisher	Freight Surcharge	.00	GST/Tax	.00	Total US\$ 191.00

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 2345 Yankee Book Peddler Invoice 335412**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, Mar 7, 2025 at 03:51 PM UTC

CC:

BCC:

BO # 2345 Yankee Book Peddler Invoice 335412

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 335412.pdf

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1442509

**Vendor Name:** Yankee Book Peddler, Inc

**Check Details:**

**Check Number:** E0106430

**Check Amount:** \$ 8,279.04

**Check Date:** 3/18/2025

**Invoice Details:**

**Invoice Number:** 338007

**Invoice Date:** 3/5/2025

**PO Number:** B0002345

**Voucher Number:** V0876008

**Document Type:** AP Invoice

---

**Document Below**



"Miller, Larisa" <millerl@cod.edu>

---

**BO # 2345 Yankee Book Peddler Invoice 338007**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, Mar 7, 2025 at 03:53 PM UTC

CC:

BCC:

BO # 2345 Yankee Book Peddler Invoice 338007

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

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**1 attachment**

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GLEN ELLYN, IL 60137-6599

3/7/25 BO # 2345

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
3/05/25	net 30	4/04/25					FIRM ORDER			1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			IYER, PIC 9780593420287				BL	30.00	19.0%	24.30	24.30
	AFLAME: LEARNING FROM SILENCE.										
1			NARAYANAN 9780691249131				Q	24.95	19.0%	20.21	20.21
	AI SNAKE OIL: WHAT ARTIFICIAL INTELLIGENCE CAN										
1			SCHIEB, A 9780691255927	BURT-NICH			QL	24.95	19.0%	20.21	20.21
	ANT COLLECTIVE: INSIDE THE WORLD OF AN ANT										
1			WHYMAN, P 9781643262178	BURT-NICH			QH	30.00	.0%	30.00	30.00
	BAD NATURALIST: ONE WOMAN'S ECOLOGICAL EDUCATI										
1			PAINTER, 9781534467637				PZ	12.99	19.0%	10.52	10.52
	BETTER THAN THE MOVIES.										
1			HARDY, RO 9781781579381				TR	26.99	19.0%	21.86	21.86
	BEYOND THE SELFIE: THE ART OF SELF PORTRAITURE										
1			PHILLIPS, 9781479802937	ORENIC			E	35.00	19.0%	28.35	28.35
	BLACK PANTHER WOMAN: THE POLITICAL AND SPIRITU										
1			VAN GUMST 9781394204045				TR	49.99	19.0%	40.49	40.49
	BLENDER.										
1			SCHMIESIN 9780300221756	ORENIC			PD	35.00	19.0%	28.35	28.35
	BROTHERS GRIMM: A BIOGRAPHY.										
1			DEROSA, J 9781394232987				TK	29.99	19.0%	24.29	24.29
	BUILDING DIY WEBSITES FOR DUMMIES.										
1			GARCIA, J 9781250364418				PS	29.00	19.0%	23.49	23.49
	BUSINESS TRIP.										
1			PUEYO, HA 9781250376633				PS	24.99	19.0%	20.24	20.24
	BUT NOT TOO BOLD.										
1			KNAPP, JO 9780817361754				E	34.95	19.0%	28.31	28.31
	CARPETBAGGER IN REVERSE: ARTHUR W. MITCHELL,										
1			NOONAN, P 9780593854778	ORENIC			E	31.00	19.0%	25.11	25.11
	CERTAIN IDEA OF AMERICA: SELECTED WRITINGS.										
1			VADI, JOS 9781593767556	BURT-NICH			GV	26.00	19.0%	21.06	21.06
	CHIPPED: WRITING FROM A SKATEBOARDER'S LENS.										

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INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
3/05/25	net 30	4/04/25				FIRM ORDER			1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			CARTER, K	9780300270198		DA	30.00	19.0%	24.30	24.30
	CHURCHILL'S CITADEL: CHARTWELL AND THE GATHERI									
1			MINNICK,	9781394249138		QA	29.99	19.0%	24.29	24.29
	CODING WITH AI FOR DUMMIES.									
1			RUBIN, RI	9780593652886		BF	32.00	19.0%	25.92	25.92
	CREATIVE ACT: A WAY OF BEING.									
1			JOHNSON,	9780262548236	BURT-NICH	TA	45.00	19.0%	36.45	36.45
	CULTURES OF PREDICTION: HOW ENGINEERING AND									
1			HYMAN, JA	9781394244096		QA	49.99	19.0%	40.49	40.49
	DATA ANALYTICS & VISUALIZATION ALL-IN-ONE FOR									
1			PIERSON,	9781394297009		QA	16.99	19.0%	13.76	13.76
	DATA SCIENCE ESSENTIALS FOR DUMMIES.									
1			KERR, JAK	9780593726709		PS	30.00	19.0%	24.30	24.30
	DEAD MONEY: A NOVEL.									
1			QUINN, LO	9780323694308		RM	61.99	19.0%	50.21	50.21
	DOCUMENTATION FOR REHABILITATION: A GUIDE TO									
1			JOHNSON,	9781509564446	ORENIC	F	25.00	19.0%	20.25	20.25
	DON'T GO: STORIES OF SEGREGATION AND HOW TO									
1			LYNSKEY,	9780593317099		BT	32.00	19.0%	25.92	25.92
	EVERYTHING MUST GO: THE STORIES WE TELL ABOUT									
1			GRIFFITHS	9781009549806	ORENIC	E	64.99	19.0%	52.64	52.64
	FALLEN FROM HEAVEN: THE ENDURING TRADITION OF									
1				9781477331026	ORENIC	N	45.00	19.0%	36.45	36.45
	FOR DEAR LIFE: ART, MEDICINE, AND DISABILITY;									
1			ZEGARELLI	9781394296873	BURT-NICH	QA	19.99	19.0%	16.19	16.19
	FRACTIONS FOR DUMMIES.									
1	/NR			9781407361192	ORENIC	E	110.00	19.0%	89.10	89.10
	FUTURE IS INDIGENOUS: STORIES FROM THE NEW NAT NON-RETURNABLE									
1			BAKER, PA	9781394270743		HD	29.99	19.0%	24.29	24.29
	GENERATIVE AI FOR DUMMIES.									

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3/05/25	net 30	4/04/25				FIRM ORDER			1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			VOLKOV, S	9781009506496		ORENIC DS	90.00	19.0%	72.90	72.90
	GERMANY THROUGH JEWISH EYES: A HISTORY FROM TH									
1			WILKERSON	9780593358368		PS	30.00	19.0%	24.30	24.30
	GOOD DIRT: A NOVEL.									
1			MCFEDRIES	9781394253227		QA	34.99	19.0%	28.34	28.34
	GOOGLE WORKSPACE FOR DUMMIES.									
1			CLARK, TI	9780714124896		NC	37.50	19.0%	30.38	30.38
	HOKUSAI: THE GREAT PICTURE BOOK OF EVERYTHING.									
1			FRANCIS,	9780593978771		BX	32.00	19.0%	25.92	25.92
	HOPE: THE AUTOBIOGRAPHY; TRANS. BY RICHARD DIX									
1			CAVANAGH,	9780228104865		BURT-NICH QL	49.95	.0%	49.95	49.95
	HOW BIRDS FLY: THE SCIENCE & ART OF AVIAN FLIG									
1			MCFEDRIES	9781394262908		QA	16.99	19.0%	13.76	13.76
	HTML & CSS ESSENTIALS FOR DUMMIES.									
1			MCFEDRIES	9781394164684		QA	39.99	19.0%	32.39	32.39
	HTML, CSS, & JAVASCRIPT ALL-IN-ONE FOR DUMMIES									
1			LARUELLE,	9781503641594		DK	35.00	19.0%	28.35	28.35
	IDEOLOGY AND MEANING-MAKING UNDER THE PUTIN									
1			LOWE, DOU	9781394296972		QA	16.99	19.0%	13.76	13.76
	JAVA ESSENTIALS FOR DUMMIES.									
1			MINNICK,	9781119906834		QA	39.99	19.0%	32.39	32.39
	JAVASCRIPT ALL-IN-ONE FOR DUMMIES.									
1			MCFEDRIES	9781394263219		QA	16.99	19.0%	13.76	13.76
	JAVASCRIPT ESSENTIALS FOR DUMMIES.									
1				9780861592319		N	80.00	19.0%	64.80	64.80
	LATE HOKUSAI: SOCIETY,, THOUGHT, TECHNIQUE,									
1			KARLSSON,	9781644698792		D	150.00	19.0%	121.50	121.50
	LESSONS OF HISTORY: THE HOLOCAUST AND SOVIET									
1			TESSLER,	9780826223227		ORENIC DS	27.00	19.0%	21.87	21.87
	LETTER TO MY CHILDREN: FROM ROMANIA TO AMERICA									

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QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			BERMAN, J	9780226829791			HE	35.00	19.0%	28.35	28.35
	LOST SUBWAYS OF NORTH AMERICA: A CARTOGRAPHIC										
1			HYMAN, JA	9781394277001			QA	39.99	19.0%	32.39	32.39
	MICROSOFT POWER PLATFORM FOR DUMMIES.										
1			BRETZKE, J	9781538199770			BJ	26.00	19.0%	21.06	21.06
	MORAL DEBATES IN CONTEMPORARY CATHOLIC THOUGHT										
1			MITTELMEI	9780300259308		ORENIC	B	26.00	19.0%	21.06	21.06
	NAPLES 1925: ADORNO, BENJAMIN, AND THE SUMMER										
1			LANE, HOB	9781617299445			QA	79.99	19.0%	64.79	64.79
	NATURAL LANGUAGE PROCESSING IN ACTION.										
1			SUTTON, M	9781032898995			TD	49.99	19.0%	40.49	40.49
	OUR TRAUMATIZED PLANET: A STARK PERSPECTIVE ON										
1			SCHULZ, C	9781787742703			PN	7.99	19.0%	6.47	6.47
	PEANUTS: YOU'RE THE GREATEST CHARLIE BROWN.										
1			KAHN, SAM	9781538195307			BJ	44.00	19.0%	35.64	35.64
	PROBLEM-BASED ETHICS: A NEW APPROACH TO THE										
1			SHOVIC, J	9781394263479			QA	16.99	19.0%	13.76	13.76
	PYTHON ESSENTIALS FOR DUMMIES.										
1			ZARROLL, J	9780593186602		BURT-NICH	QC	26.00	19.0%	21.06	21.06
	QUANTA AND FIELDS: THE BIGGEST IDEAS IN THE										
1			JONES, AN	9781394225507		BURT-NICH	QC	24.99	19.0%	20.24	20.24
	QUANTUM PHYSICS FOR DUMMIES.										
1			HAY, ALEX	9781525809859			PR	28.99	19.0%	23.48	23.48
	QUEEN OF FIVES: A NOVEL.										
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**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for